

# **Eyres Monsell Community Meeting**

**Eyres Monsell Community Centre,  
Hillsborough Road  
On Wednesday, 3 February 2010  
Starting at 6:00 pm**

**The meeting will be in two parts**

## **Part 1**

**Meet your Councillors and local service providers dealing with:-**

- City Warden
- Police
- Traffic and Transport
- Housing
- Stop Smoking Campaign

## **Part 2**

**Get involved in your area and planning for the future. There will be presentations and discussions on:**

- Community Development Work
- Policing update
- Waste Bins
- Community Meeting Budgets

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Kim Blower  
Councillor Rory Palmer**

## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

### **BRAILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

# INFORMATION FAIR

## PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use

<b>Ward Councillors and General Information</b>  Talk to your local councillors or raise general queries	<b>Police Issues</b>  Talk to your Local Police about issues or raise general queries.
<b>City Wardens</b>  Discuss local environmental issues with your City Warden	<b>Traffic and Transport</b>  Discuss transport concerns with officers
<b>Housing</b>  Information and advice about Council housing issues	<b>Stop Smoking Campaign</b>  Information and advice to help stop smoking

**The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. ELECTION OF CHAIR**

Councillors will elect a Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**4. MINUTES OF PREVIOUS MEETING**

**Appendix A**

The minutes of the previous Eyres Monsell Community Meeting, held on 9 November 2009, are attached and Members are asked to confirm them as a correct record.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**5. COMMUNITY DEVELOPMENT WORK**

There will be an update on several projects which are ongoing and planned to improve the area and get more people involved in the local community

**6. LOCAL POLICING UPDATE**

There will be an update on local policing issues from the Neighbourhood Policing Team in the Eyres Monsell Ward.

## **7. WASTE BINS**

There will be a discussion on the provision of waste bins in Eyres Monsell and any issues residents have regarding the location of bins.

## **8. COMMUNITY MEETING BUDGETS**

### **Appendix B**

**Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

Jerry Connolly, Member Support Officer, will give an update on the current position with Community Meeting budgets and will introduce applications that have been received.

The following applications have been received and will be discussed at the meeting:

Application 1: Improving lighting at rear of bungalows

Application 2: Police Neighbourhood Action Team Transport

Application 3: Act Up Young People's Theatre Company – Part 1

Application 4: Act Up Young People's Theatre Company – Part 2

Application 5: Dog waste bins

Application 6: Youth Engagement Project

## **9. ANY OTHER BUSINESS**

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information contact**

Heather Kent, Democratic Services Officer or Jerry Connolly, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER, LE1 9BG

Phone 0116 229 8816 / 8823

Fax 0116 229 8819

[Heather.Kent@leicester.gov.uk](mailto:Heather.Kent@leicester.gov.uk) / [Jerry.Connolly@leicester.gov.uk](mailto:Jerry.Connolly@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Eyres Monseell

Appendix A

# Community Meeting

**Your Community, Your Voice**

**Record of Meeting and Actions**

**6:00 pm, Monday, 9 November 2009**

**Held at: Magpie Youth Centre, Sturdee Road**

Who was there:

Councillor Kim Blower
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Councillor Rory Palmer
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## INFORMATION SHARING – ‘INFORMATION FAIR’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and service representatives.

<b>Ward Councillors and General Information</b>  Talk to your local councillors or raise general queries	<b>Police Issues</b>  Talk to your Local Police about issues or raise general queries.
<b>Leicester Parkour</b> Details of the proposals for a Parkour Park	<b>Community Safety</b> A variety of information on community safety issues
<b>Magpie Youth Centre</b> An opportunity to tour the new facilities	<b>Leicester LINK</b> Details on the group that holds local health services to account
<b>City Warden</b>	<b>Highways</b>
<b>Housing Issues</b>	

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.



## **24. PARKOUR PARK**

Prior to the start of the formal meeting members of Leicester Parkour gave a demonstration of their skills.

## **25. ELECTION OF CHAIR**

Councillor Palmer was appointed as Chair for the meeting.

## **26. CHAIR'S ANNOUNCEMENT**

Councillor Palmer stated that the Eyres Monsell Community Meeting continued to be one of the best attended community meetings in the city, and was the only one that had included innovative items, such as the Freerunning display by Leicester Parkour.

## **27. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

## **28. DECLARATIONS OF INTEREST**

Councillors were asked to declare any interests they may have in the business on the agenda and/or declare if Section 106 of the Local Government Finance Act 1992 applied to them. No such declarations were made.

## **29. MINUTES OF PREVIOUS MEETING**

The minutes of the Eyres Monsell Community Meeting, held on 9 September 2009 were agreed as a correct record.

## **30. PARKOUR PARK UPDATE**

Following the earlier display by members of Leicester Parkour, the meeting discussed the work of the group and its proposals.

The group explained their proposals for a Parkour Park in the ward, for which they had been successful in obtaining £40,000 from the Youth Opportunities Fund. Pictures of example designs were shown to the meeting. The group were currently holding sessions at Samworth Academy, and were properly risk-assessed. Members of the group had gained qualifications in first aid and youth work.

Discussion took place regarding the proposed location of the Park and what consultation was required. Councillor Palmer stated that they had sought advice

about the correct procedures and were following them fully. The proposed site was felt suitable due to it being visible, yet away from the younger children's play area.

The majority of residents stated that they fully supported the proposals and were proud that Eyres Monsell was to have the first site of its kind in the UK. A councillor from South Wigston expressed concern that he had not been consulted on the matter. Councillor Palmer stated that all required consultation was taking place, and there was no obligation to consult with South Wigston residents. However, he would be happy to discuss the matter with him. In response to concerns about the equipment being damaged by graffiti, Councillor Palmer stated that it would be no different from other play facilities, and that this would not be a reason for not doing it.

The meeting congratulated the team for their success and applauded their efforts and commitment.

### **31. MAGPIE YOUTH CENTRE AND YOUTH SERVICES**

Nav Chauhan, Youth Worker, introduced the newly-refurbished Magpie Youth Centre. He stated that it was one of only three centres in the city to gain funding from the Youth Capital Plus Fund. Young people had been consulted on what they would like the centre to provide and look like. Facilities included an internet café, music suite, craft room, TV area and a revamped kitchen. Various sessions and classes were being introduced. The Centre had been opened ahead of schedule due to the demand in the area. Some more work was to be done before a formal launch in the near future.

The meeting discussed the target age group, and some felt that it should provide facilities for younger children as well, but it was noted that they were to co-ordinate with Eyres Monsell Young People's Club to cater for different age groups. In response to residents' questions, Nav stated that there was opportunity for young people to volunteer to help with sessions such as music production. Sessions at the centre included sexual health, a street dance club, counselling and a music project club. Residents asked if the centre could put on showings of DVDs or performances of music they had made. Nav agreed that the centre would be happy to do this.

Nav explained the graffiti art on the building, stating that there was a difference between this and tagging. The young people had worked on it and it was personal to them in what it displayed. It had attracted interest from other areas who wished to replicate the idea.

Councillor Palmer thanked Nav for hosting the Community Meeting and congratulated him on the work that had been done to redevelop the centre.

### **32. AREA HOUSING PLAN**

It was noted that this item replaced the item on the agenda, "Place Survey."

Ian Stapleton, Area Housing Manager, gave an introduction to the Area Housing Plan. He stated that it was a result of surveys that had been done to find out what

was important to the community and incorporated the priorities in the One Leicester vision. The plan would evolve over the next six months

Ian said that one priority was overgrowth of shrubs, such as on Rupert Street. Such issues were dealt with as part of the Big Tidy Up day, which had been a great success, attracting over 100 volunteers from across the community. He also stated that increasing community engagement was important. Residents were regularly invited on estate inspections and their comments had helped identify and deal with issues. He invited everyone to make their views known. Residents agreed that the day had been successful, and it was pointed out that the children who took part were keen to do it again. Ian hoped that another would be scheduled for February.

Ian explained that the use and supply of drugs was being tackled in conjunction with the police and community. A problem on Hillsborough Close had been successfully dealt with because residents stood up to it and showed the strength in community. A resident agreed that this had taken a long time to solve, but had been successful. He encouraged anyone who saw such things happen elsewhere to talk to councillors or the police. He also thanked PCSOs for the support they had given him through the ordeal.

Residents stated that it was important to ask young people what they wanted on the estate. Ian stated that he had been out with the police on a Friday night to discuss this with young people. Councillor Palmer agreed that it was important to let young people discuss their vision.

As part of this item, Councillor Palmer agreed to report on the budget application for tools for community clean-up days. It was noted that this was to be part-funded by the JAG. He stated that he would like to see more such days, and for them to be publicised well. Councillors had agreed to support this application in between meetings and asked the meeting to note their decision.

### **33. POLICING UPDATE**

PC Mark Brennan introduced colleagues and gave a presentation on the work of the Neighbourhood Policing Team in Eyres Monsell. He stated that they were working in partnership with other agencies to tackle issues.

He stated that there had been a 9.2% decrease in crime as compared with the same three months last year, and a 37.3% decrease in burglary. The main neighbourhood priority was antisocial behaviour in certain areas of the ward. Residents were encouraged to let the police know of their issues, so that this information could feed into the next set of priorities.

PC Brennan also stated that the police boundaries were soon to be changed to match the ward boundaries, in order to work more efficiently with the Council. He invited residents to attend their coffee mornings, or the regular consultations at the Exchange or Somerfield.

A resident stated that the majority of problems occurred due to the derelict Invincible site. PC Brennan said that he was aware of these issues and hoped that they would be dealt with in the longer-term plans for the Exchange.

Councillor Palmer thanked the Neighbourhood Policing Team for the work they were doing in the area.

### **34. CITY WARDEN UPDATE**

Barbara Whitcombe, City Wardens Manager gave an update on work done in Eyres Monsell. She reported that the one year pilot had completed and the scheme had been such a success, it was to be rolled out to all wards.

Barbara stated that work had been done to raise the Wardens' profile, such as producing a postcard and trying to get people to know the uniforms. Work had been done on education to prevent environmental crimes. Barbara asked for assistance from anyone who was able to get them into schools, youth groups and other groups in the ward. She also gave some information regarding graffiti and asked that any instances be reported to the police.

Scott Clarke, City Warden for Eyres Monsell and Freeman, explained the work he had been doing. This included Duty of Care Inspections of businesses with food and waste teams, dog fouling patrols, dealing with bins left on the street and production of a six-month rolling plan on what was to be tackled.

The meeting discussed the need for more dog waste bins. Waste that was left beside a full bin was still classed as littering. It could be double-bagged and put in normal bins. A resident raised concerns about the effect of foxes in the area, stating that they may often be to blame. Councillor Palmer recommended that the next meeting consider the provision of more dog waste bins from the Community Meeting budget.

The meeting also discussed problems with bin emptying, and Barbara asked for problems to be reported. Residents expressed confusion regarding what should be included in the green bins, as it seemed that not much was being recycled. It was reported that a lot of the waste from the main bins was automatically recycled at the Biffa Ball Mill.

Councillor Paler thanked Barbara and Scott for their work.

### **35. COMMUNITY MEETING BUDGETS**

Councillor Palmer led discussion on the budget applications that had been received. It was noted that the application for £250 towards the purchase of garden tools for community action days had been dealt with earlier in the meeting.

The other applications were discussed as follows:

**Christmas Community Celebration event 2009 (£2,500)**

Councillor Palmer stated that this would be a positive event for the community and would allow people to get involved.

AGREED: that the meeting supports the provision of £2,500 from the Community Fund.

#### **Expansion costs for the Horticultural & Crafts Show (£500)**

It was noted that this was a successful event and developed each year. Members had agreed this application under delegated powers between meetings. The meeting was asked to note this application.

AGREED: that the meeting notes the provision of £500 from the Community Fund.

Jerry Connolly, Member Support Officer gave details of the balances of each of the Community Meeting funds and Councillor Palmer encouraged people to put in applications. He hoped to bring proposals for funding to the next meeting that would address some of the suggestions made by young people during his nights out with the police.

#### **36. CLOSE OF MEETING**

The meeting closed at 8.22pm.

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**Eyres Monsell Ward Budget 2009-2010**

**Ward decisions: JUNE 2009**

<b>Project name</b>	<b>Ward Community Fund</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
	<b>5,000</b>	<b>2,000</b>	<b>10,000</b>		
Catch 22 food project		405		1/06/09	
Speakeasy theatre company		915	1,500	1/06/09	
<b>Balance</b>	<b>5,000</b>	<b>680</b>	<b>8,500</b>		

**Eyres Monsell Ward**

**Applications: September 2009**

<b>Project name</b>	<b>Ward Community Fund</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
<b>Balance</b>	<b>5,000</b>	<b>680</b>	<b>8,500</b>		
<b>Brought forward from 2008/9</b>	<b>1,663</b>	<b>1,490</b>	<b>3,117</b>		
<b>Total available</b>	<b>6,663</b>	<b>2,170</b>	<b>11,617</b>		
Mobility scooters			2,000	9 <sup>th</sup> September 09	50% application with Freeman ward
Wednesday Specials Interim programme	1,900				withdrawn
Wednesday Specials Long term funding bid	750				Half of bid being considered by Freeman
Refreshments for enviro-day	250			9 <sup>th</sup> September 09	
Expansion of garden project	500				Delegated
Garden tools	250				Delegated
<b>Project name</b>	<b>Ward Community Fund</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
<b>Totals available</b>	<b>5,663</b>	<b>2,170</b>	<b>11,617</b>		
Community Christmas event	2,500			9 <sup>th</sup> November 2009	agreed
	3,163	2,170	11,617		



**Eyres Monsell Ward**

**Applications: February 2010**

<b>Project name</b>	<b>Ward Community Fund</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
<b>Balance</b>	<b>3,163</b>	<b>2,170</b>	<b>11,617</b>		
Dog bins			5,090	Feb 10	
Youth engagement projects	<b>TO COME</b>			Feb 10	
Lighting	2,000			Feb 10	
ACT UP	1,440	866		Feb 10	Joint with Freeman, Aylestone
Police surveillance	500			Feb 10	Joint with Freeman, Aylestone and Knighton. Freeman has agreed.

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# Application 1

## Community Fund Proposal Form

**Please read the Guide to the Community Fund before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The bungalows have complained about the lack of security at the rear garden. There is a 1.8 metre fence and the bungalows all have uPVC windows and doors. The communal garden has a number of trees and limited lighting. This proposal includes for work to manage the trees and upgrade the lighting from the existing two columns to five columns giving a better-dispersed light.

5. Have you provided supporting information?  Tick if yes

6. What is the total cost to the Community Meeting?

£2,000

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Lighting upgrade	5055.00	Estimate
Work to the trees	Not known	
<b>Total</b>	5055.00	5055.00

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Police Joint Action Group have approved the remainder of the budget for this year for this project – uncertain at this point if that is £1,600 or £1,800. Eyres Monsell NHO environment budget proposal to set £2,000 for this project. And so either £1,255 or £1,455 sought from the Ward Community budget.

This has been an issue for some time. A bid was made for Home Office funding by the Police Community Support Group but that was unsuccessful.

Twenty properties are affected. The police have been involved.

9. Who proposed the project? Please provide contact details.

Name of contact person	Sue Green / Carole Blackburn
Your position in organisation or group	Community representatives for the tenants
Name of organisation or group	Not an organised group
Address C/O 29 / 31 The Exchange Leicester LE2 9BA	
Phone number 0116 2995210	Email ian.stapleton@leicester.gov.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	LCC Housing
Name of organisation or group	LCC Housing
Address 29 – 31 The Exchange, Eyres Monsell, Leicester	
Phone number 0116 2995210	Email <a href="mailto:ian.stapleton@leicester.gov.uk">ian.stapleton@leicester.gov.uk</a>

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Ian Stapleton
Signature	
Date	16 December 2009

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

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# Application 2

## Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward 

FREEMAN/EYRES MONSELL/AYLESTONE/KNIGHTON
---
2. Title of proposal 

POLICE NEIGHBOURHOOD ACTION TEAM TRANSPORT
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3. Name of group or person making the proposal 

SGT LEON GAMBLE / CIC DAVID BUDD
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4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This bid for £500 is being made to each of the four wards that fall within the policing area of Welford Road Local Policing Unit. The bid is for funding to provide the Police Neighbourhood Action Team with a vehicle on an ad hoc as required basis that is not part of the livered highly visible police vehicle fleet. This vehicle would be hired on a month by month basis.

The Neighbourhood Action Team (NAT) consists of a sergeant and five constables who provide support to the policing of the LPU. They are also responsible for gathering evidence to secure convictions and warrants. The NAT provide a uniformed support to the local community with issues such as anti social behaviour, crime, crime reduction and drug related activities.

They also work in plain clothes whilst gathering evidence and observing premises or suspected offenders. It is this work that the use of a non police vehicle would both greatly enhance and support. The team has had for some years the benefit of such a vehicle that, as it does not form part of the police

vehicle fleet, has always been funded by sponsorship, grants or the like. Last year, 2009, this vehicle was funded by the Beat Officer of the Year Fund that the LPU received due to PC Harvey Watson being the overall winner.

Officers from NAT will be attending, if you allow, each ward meeting to present their bid in a more visual form and to explain some of the work that they do and what the plain vehicle would be used for.

Details would be kept of use and activities at a ward level as well as the area level and the team will report regularly to both the ward meetings and the Joint Action Group.

I have included a brief, rough record of recent work of the team to give just some indication of the level of operation.

**“RECORD OF NAT ACTIVITIES LAST 6 MONTHS”**

134 arrests

28 entries into premises

Recovered property includes drugs, alcohol, electrical goods, plants etc to a value of several hundred thousand pounds

3120 hours of ASB work and patrol to reduce ASB

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£500.00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Cost of hire of suitable vehicle including all running costs per month	250	Estimated for 2010 (2009 actual 220)
<b>Total</b>	<b>500</b>	



8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Bids are also being made in 2010 to other agencies within the statutory authority and to local management, area management and Joint Action Group.  
It is hoped that a mosaic of funding particularly from the Ward Meetings (2K if all bids are successful) will fund a suitable vehicle for the duration of 2010.

9. Who proposed the project? Please provide contact details.

Name of contact person	David Budd
Your position in organisation or group	Co-ordinator
Name of organisation or group	Welford Road LPU
Address Welford Road Police Station 2 Houlditch Road Leicester LE2 3FE	
Phone number 0116 248 5671	Email David.budd@leicestershire.pnn.police.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Sgt Leon Gamble
Your position in organisation or group	NAT Team Leader
Name of organisation or group	As proposed
Address As proposed	
Phone number 0116 248 5652	Email Leon.gamble@leicestershire.pnn.police.uk

## 11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	David Budd
Signature	
Date	5 <sup>th</sup> January 2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

# Application 3

## Ward Community Cohesion Fund Proposal Form

Please read the **Guide to the Ward Community Cohesion Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

After re-establishing Act Up youth theatre this year we are now moving to develop the project further. Act Up will now be offering a free weekly after school session throughout the year alongside the intensive project weeks which will run three times a year during both February and October half term and for a week during the summer holidays. This will allow for targeted and age specific social and theatrical skill development that can also be linked to schools' curriculum.

We will target Act Up's projects to enhance common educational concerns in the area, targets such as improvement of speaking and listening or using inventive approaches to make meaning, thereby offering an informal curriculum linked learning environment that all children and young people can access. To do this we will be in regular consultation with the schools in the area to find out the areas they feel could be improved and therefore discover common targets.

We will investigate any barriers to participation analysing current successful participation and targeting areas where participation could be improved.

We will also look to determine project sustainability by establishing and linking up partnerships and investigating the possibility of using existing resources and extra curricular budgets.

The skills that the young people develop will not only enable them to become

performers, expand their imagination, and increase their creativity, but will also benefit many aspects of their lives: education; social interaction and personality. Their social skills will improve through teamwork and peer mentoring techniques gained from working with young people of all ages. They will learn the importance of compromise when working with others, as well as techniques that enable them to speak out and communicate opinions and ideas. They will gain an increased interest in literature, live performance and other cultural activities that they may not experience without Act Up's input.

Through workshops and performances 'Act Up!' allows young people and their families to socialise with other members of their community; enabling community cohesion and encouraging their sense of citizenship. Ownership of the work they create is forged because the young people are consulted at every stage, their opinions are listened to and their work within the team is praised. The achievement they experience and the skills they learn help to build their confidence and self esteem enabling them to achieve in all areas of life. Act Up also allows young people to demonstrate to the rest of the community what they are capable of and in turn give the community exposure to cultural activity that wouldn't exist without Act Up's input. Act Up will contribute to the young peoples' personal development building self esteem and aspirations, helping them to become confident, independent and well rounded individuals.

The weekly sessions themselves will concentrate on skills development this may involve bringing in other specialist artists to lead sessions in other performance arts mediums aside from theatre or indeed other aspects of theatre itself such as lighting or sound. All in all this will give the young people opportunities in an area of interest that is beyond what is currently offered. This therefore allows the young people to discover their skills as well as possibly opening up career opportunities to them.

We will continue to evaluate the young peoples' progress throughout their time at 'Act Up'. The intensive performance weeks will act as a marker and help us to see how much the young people have learnt from the weekly sessions as they put their theatrical skills into practice. We will also ask for audience feed back after every production which will contribute to us understanding what has been learnt and where improvements can be made. We will also be in contact with the young peoples' schools to discuss and record any changes or improvements that may have occurred due to a young person attending 'Act Up'. After every intensive week and regularly throughout the year we will ask the young people to complete a self evaluation this will help us to understand how they feel they are developing. We will collect photographic evidence (where proper permissions are provided) to give us visual evidence of the young peoples development. We will also form an 'Act Up' members committee or steering group who will be involved in peer evaluation at regular intervals throughout the year.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
1a)	This project will allow young people from all cultural backgrounds to work closely together on a theatre project that develops their skills and knowledge as well as giving them an understanding of each other, their needs and their community.
2a)	This project will offer high quality participatory arts activity for young people that will widen cultural awareness and develop their social skills.
2b)	This activity will create numerous opportunities for different generations within the community to share in the same experiences through performances and workshops where parents and guardians could be invited to participate.
3a)	Through community performance the group will gain confidence in their ability. They will demonstrate their potential to the wider community and in turn improve the self-esteem of each other and their audience.
3b)	Act Up builds a strong sense of citizenship in its members by showing them the importance and the benefits of being members of a community. As the young people develop we encourage them to take on leadership responsibilities, enabling them to move forward though life with strong leadership skills.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

(This figure is to be funded between the three ward meetings to a total of £866.00 per ward.)

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?	Matched or applied for
Planning and staffing of project 18 w/s 3 staff + p/w x2 4 staff =	£8,800.00	Actual	THF £6560.00 / Ward Community fund £2240.00
<b>Project planning development =</b>	<b>£2,600.00</b>	Actual	<b>Ward Community Cohesion fund</b>
Marketing =	£450.00	Actual	THF
Hire Costs =	£700.00	Estimate	THF£350 / Ward community fund £350
Venue costs =	£450.00	Actual	in kind Leicester Libraries
Contingency =	£500.00	Actual	HC
Curriculum and Skills Development =	£1,000.00	Actual	THF
Website Development =	£1,000.00	Actual	HC
Members Incentives =	£500.00	Actual	HC
Design Fee =	£1,000.00	Actual	Ward Community fund
Planning Staffing Project delivery 14 w/s 3 staff and 1 p/w 4 staff =	£5,600.00	Actual	Children in Need £2400.00 / SEAK £3200
Marketing =	£450.00	Actual	HC
Hire Costs =	£350.00	Estimate	SEAK
Curriculum and skills development =	£2,000.00	Actual	Ward Community fund £720 / CiN £1030 / HC £250
Venue costs =	£390.00	Actual	in kind Leicester Libraries
Writers fees =	£800.00	Actual	HC
Performance rights =	£750.00	Estimate	HC
Group Identity and development =	£750.00	Actual	HC
Design Fee =	£1,000.00	Actual	CiN

Workshop and Design space=	£1,000.00	Actual	CiN
<b>Total</b>	<b>£2,600.00</b>		

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have been awarded £4000.00 From extended schools services.  
 We have also placed a bid to Trust House Foundation for £8360.00  
 The High Cross community fund for £5000.00 and to Children in need which is £15650.00 for the 1st year and then £13500.00 For the following 2 years.

10. Who proposed the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Jenny Hoole
Signature	J A Hoole

Date	04/01/2010
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Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER,  
LE1 9BG.  
Fax No: 0116 229 8827

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# Application 4

## Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward
2. Title of proposal
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

After re-establishing Act Up youth theatre this year we are now moving to develop the project further. Act Up will now be offering a free weekly after school session throughout the year along side the intensive project weeks which will run three times a year during both February and October half term and for a week during the summer holidays. This will allow for targeted and age specific social and theatrical skill development that can also be linked to schools' curriculum.

We will target Act Up's projects to enhance common educational concerns in the area, targets such as improvement of speaking and listening or using inventive approaches to make meaning, thereby offering an informal curriculum linked learning environment that all children and young people can access. To do this we will be in regular consultation with the schools in the area to find out the areas they feel could be improved and therefore discover common targets.

We will investigate any barriers to participation analysing current successful participation and targeting areas where participation could be improved.

We will also look to determine project sustainability by establishing and

linking up partnerships and investigating the possibility of using existing resources and extra curricular budgets.

The skills that the young people develop will not only enable them to become performers, expand their imagination, and increase their creativity, but will also benefit many aspects of their lives: education; social interaction and personality. Their social skills will improve through teamwork and peer mentoring techniques gained from working with young people of all ages. They will learn the importance of compromise when working with others, as well as techniques that enable them to speak out and communicate opinions and ideas. They will gain an increased interest in literature, live performance and other cultural activities that they may not experience without Act Up's input.

Through workshops and performances 'Act Up!' allows young people and their families to socialise with other members of their community; enabling community cohesion and encouraging their sense of citizenship. Ownership of the work they create is forged because the young people are consulted at every stage, their opinions are listened to and their work within the team is praised. The achievement they experience and the skills they learn help to build their confidence and self esteem enabling them to achieve in all areas of life. Act Up also allows young people to demonstrate to the rest of the community what they are capable of and in turn give the community exposure to cultural activity that wouldn't exist without Act Up's input. Act Up will contribute to the young peoples' personal development building self esteem and aspirations, helping them to become confident, independent and well rounded individuals.

The weekly sessions themselves will concentrate on skills development this may involve bringing in other specialist artists to lead sessions in other performance arts mediums aside from theatre or indeed other aspects of theatre itself such as lighting or sound. All in all this will give the young people opportunities in an area of interest that is beyond what is currently offered. This therefore allows the young people to discover their skills as well as possibly opening up career opportunities to them.

We will continue to evaluate the young peoples' progress throughout their time at 'Act Up'. The intensive performance weeks will act as a marker and help us to see how much the young people have learnt from the weekly sessions as they put their theatrical skills into practice. We will also ask for audience feed back after every production which will contribute to us understanding what has been learnt and where improvements can be made. We will also be in contact with the young peoples' schools to discuss and record any changes or improvements that may have occurred due to a young person attending 'Act Up'. After every intensive week and regularly throughout the year we will ask the young people to complete a self evaluation this will help us to understand how they feel they are developing. We will collect photographic evidence (where proper permissions are provided) to give us visual evidence of the young peoples development. We will also form an 'Act Up' members committee or steering group who will be involved in peer evaluation at regular intervals throughout the year.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
1a)	This project will allow young people from all cultural backgrounds to work closely together on a theatre project that develops their skills and knowledge as well as giving them an understanding of each other, their needs and their community.
2a)	This project will offer high quality participatory arts activity for young people that will widen cultural awareness and develop their social skills.
2b)	This activity will create numerous opportunities for different generations within the community to share in the same experiences through performances and workshops where parents and guardians could be invited to participate.
3a)	Through community performance the group will gain confidence in their ability. They will demonstrate their potential to the wider community and in turn improve the self-esteem of each other and their audience.
3b)	Act Up builds a strong sense of citizenship in its members by showing them the importance and the benefits of being members of a community. As the young people develop we encourage them to take on leadership responsibilities this enables them to move forward though life with strong leadership skills.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting? £4310.00  
(This figure is to be funded between the three ward meetings to a total of £1436.00 per ward.)

8. How have you estimated or calculated the cost?  
Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?	Matched or applied for
Planning and staffing of project 18 w/s 3 staff + p/w x2 4 staff =	£8,800.00	Actual	Trust House Foundation £6560.00 / Ward Community fund <b>£2240.00</b>
Project planning and development =	£2,600.00	Actual	Ward Community Cohesion fund
Marketing =	£450.00	Actual	Trust House Foundation
Hire Costs =	£700.00	Estimate	Trust House Foundation £350 / Ward community fund <b>£350</b>
Venue costs =	£450.00	Actual	in kind Leicester Libraries
Contingency =	£500.00	Actual	High Cross
Curriculum and Skills Development =	£1,000.00	Actual	Trust House Foundation
Website Development =	£1,000.00	Actual	High Cross
Members Incentives =	£500.00	Actual	High Cross
Design Fee =	£1,000.00	Actual	Ward Community fund
Planning Staffing Project delivery 14 w/s 3 staff and 1 p/w 4 staff =	£5,600.00	Actual	Children in Need £2400.00 / SEAK £3200

Marketing =	£450.00	Actual	High Cross
Hire Costs =	£350.00	Estimate	SEAK
Curriculum and skills development =	£2,000.00	Actual	Ward Community fund £720 / Children in need £1030 / High Cross £250
Venue costs =	£390.00	Actual	In kind Leicester Libraries
Writers fees =	£800.00	Actual	High Cross
Performance rights =	£750.00	Estimate	High Cross
Group Identity and development =	£750.00	Actual	High Cross
Design Fee =	£1,000.00	Actual	Children in need
Workshop and Design space=	£1,000.00	Actual	Children in need
<b>Total</b>	<b>£4310.00</b>		

\* Items in red relate to The Ward Community Fund.

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have been awarded £4000.00 From extended schools services. We have also placed a bid to Trust House Foundation for £8360.00 The High Cross community fund for £5000.00 and to Children in need which is £15650.00 for the 1st year and then £13500.00 For the following 2 years.

10. Who proposed the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

## Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Jenny Hoole
Signature	J A Hoole
Date	04/01/2010

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.  
Fax No: 0116 229 8827

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# Application 5

## Ward Community Fund Proposal Form

**Please read the Guide to the Ward Community Fund before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Installation of up to 10 waste bins to augment existing services to meet local requirements.

Existing mainstream programmes are already fully allocated and there is a community request for this facility, subject to community consultation and to containment of ongoing collection costs

5. Have you provided supporting information?  Tick if yes

6. What is the total cost to the Community Meeting?

Up to £5,090
-----------------

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
cost of supply, installation and emptying of one bin	399 + VAT	actual
Concrete supports	110 + VAT	
<b>Total cost of 10 bins – up to</b>	<b>£5,090</b>	<b>actual</b>

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Existing mainstream programmes are already fully allocated
--

9. Who proposed the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	Neighbourhood Housing Office
Name of organisation or group	LCC
Address EM Housing Office The Exchange EM estate	
Phone number 39 5210	Email

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.



Name of contact person	Phillip Palmer
Your position in organisation or group	Area Services Manager Cleansing Services
Name of organisation or group	Leicester City Council
Address	
Phone number	Email

#### 11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	6 <sup>th</sup> January 2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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# Application 6

## Community Fund Proposal Form

**Please read the Guide to the Community Fund before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward

Eyres Monsell

2. Title of proposal

Youth Engagement Project

3. Name of group or person making the proposal

Ian Stapleton

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The proposal is to supply and install a youth shelter on the Hillsborough Road park alongside the existing ball court area and also to provide flood lighting to the ball court area so that it can be used in the dark evenings. The idea came after Cllr Palmer and Ian Stapleton went out with the police one evening after dark and encountered a number of young people on the park. It was raining at the time and the young people expressed a view that there was no where to shelter and also that the ball court was not useable after the hours of darkness. There is a lack of provision for young people on the South side of the Eyres Monsell estate and to meet these aspiration would help serve as a distraction from the gathering of youth around the shops.

The young people have been consulted on the style, colour and location of the shelter. Preferred is - The Base Leisure youth shelter is £3200 plus £253 for delivery.

Current delivery period is 4 - 6 weeks from receipt of order.

Installation will cost a similar amount to create a base and install.

A lighting design has been done by LCC public lighting and comes to a figure of £3,500 to include fees. The lights will be activated to come on with a sensor and to go off according to a timer. Metal cages will surround the lights to protect against damage.

A planning application is necessary and has been submitted.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£10,453

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Youth shelter	3453	actual
Installation	3500	estimate
floodlighting	3500	actual
<b>Total</b>	10,453	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Local Police and Cllr Rory Palmer
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	LCC NHM
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	25 Jan 10

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827